



Clonturk

Community College

Achieving Excellence Together

To whom it may concern,

On behalf of the Transition Year team in Clonturk Community College, we would like to thank you for offering _____ an opportunity to complete block work experience every Thursday in _____ on the following dates. Please note that these dates will exclude school holidays.

- 8th September – 17th November
- 24th November – 2nd March
- 9th March – 25th May

Please complete the attached slip to confirm your offer of placement. We look forward to working with you in the coming academic year. Please do not hesitate to contact us at ty@clonturkcc.cdetb.ie if you have any questions.

Le dea- ghúí,

The Transition Year Team

I/ We commit to offering _____ Work Experience every Thursday during the following dates (please tick):

- 8th September – 17th November
- 24th November – 2nd March
- 9th March – 25th May

Company/ Business Name: _____

Address: _____

Agreed work hours: _____

Contact Person: _____

Email: _____

Phone Number: _____

Signed: _____

