**Minutes - Clonturk PGTA**

7 pm Wednesday 16 November 2022

**In attendance**: Pamela Raftery (Vice-Chair); Corinne O’Toole; Kate Geoghegan; Anne O’Rourke; Kerrie-Anne Whelan; June Walsh; Edel O’Connell; Esme England; Fiona McVeigh; Angela Shafer; Cormac Daly; David O’Shaughnessy (Secretary); sundry others

[no attendance taken; approximately 45 in total in person and online]

**Apologies:** Mark Kennedy

1. **Discussion** **of format of future meetings**. Two options were presented: a) online only and b) alternate meetings in person/online. **Decision:** A significant majority 39/45 voted for alternate meetings and it was agreed that this would be reviewed at a later date.
2. **Election of officers**.

***Decision***

* 1. **Chair** 1 nomination: Mark Kennedy with Pamela Raftery to act as vice-chair. Carried unanimously.
	2. **Treasurer** 1 nomination: Lorraine Hughes. Carried unanimously.
	3. **Secretary** 1 nomination: David O’Shaughnessy. Carried unanimously.
1. **Corinne O’Toole** provided a school update:
	1. **Permanent Build**. The Department carried out a site visit two weeks previously to map the campus. The intention is still that two post-primary schools will be located on the site. The Department says that the build will commence in spring 2023; there is cautious optimism that this will prove to be the case.
	2. **Themed weeks**. A series of very successful themed weeks—science, maths, history, LGPTQ+—have taken place recently.
	3. **Teacher training.** There have been a couple of recent training days for their teachers as part of CPD.
	4. **Sleepout**. A Focus Ireland sleepout raised in excess of €15,000, one of the most successful in the country.
	5. **Assessment week.** This will take place the week beginning 28 November.
	6. **Student Council**. The Student Council’s news team is now up and running. They continue to recruit writers and they have a page on the school website. The student council are also now manning a desk once a week for student queries.
	7. **Junior Cert**. The results are coming very soon and appropriate celebrations have been planned to mark this important occasion.
2. **Fundraising**
	1. **Pamela Raftery** provided a brief summary of fundraising activities from last year; the primary activities being the table quiz held at the Bonnington (~€2000) and the Open Day (~€900). The school received the proceeds from the Open Day.
	2. In response to a query as to where the money goes, **Pamela and Corinne** explained that the PGTA supports special project and activities in the school primarily on an ad hoc basis. Funds have been used to purchase jerseys for sports teams or to support Student Council activities, for example.
	3. **Corinne** informed the meeting that the English dept has requested €300 for a literacy project and Woodwork has requested €700 for display cabinets from IKEA.
	4. **Decision:** In response to a query and subsequent discussion as to the balance of existing funds (€3811.13) and whether there was a process by which funds were allocated, it was decided that a funding subcommittee be formed with the following remit:
		1. To draw up a brief policy document to guide the award of funding for future requests (to be brought to the PGTA for discussion and agreement)
		2. To identify and plan fundraising opportunities for the coming academic year
		3. **Angela Schafer** agreed to chair the subcommittee and it was agreed that an invitation to parents to join would be sent out.
3. **Funding. Decision:** It was agreed that the requests from Woodwork and English would both be approved.
4. **Insurance. Decision** A request for €289 to cover insurance for PGTA events was made and approved.
5. **Vice-principal** Kerrie-Anne Whelan introduced herself to the meeting as a new vice-principal to Clonturk. As a member of the Guidance department, she is leading an initiative to get parents into the school to present talks on careers. A request for same is to follow.
6. **Policy review** There will be four policies scheduled for review this year. The policies will be circulated to parents for comment.
7. **Agenda items** There was a query as to how items can be placed on the agenda. The Secretary will issue an invitation to submit items for the agenda in advance of future meetings.
8. It was agreed that the next meeting, to be held on Zoom, would take place on Thursday 19 January.
9. **AOB** There being no other business, the meeting concluded at 8.20pm.

David O’Shaughnessy

 Secretary