



# Clonturk Community College

## Our Digital Learning Plan

**2021-2025**

### **1. Introduction**

This document records the outcomes of our current digital learning plan, including targets and the actions we will implement to meet the targets. The development of this plan was set out as a priority area by the school to comply with the Department of Education publications and 'Digital Strategy for Schools'.

### **School Details:**

Clonturk Community College was opened by City of Dublin Education and Training Board in partnership with Educate Together in September 2016. Co-educational, equality based and managed on democratic principles, Clonturk Community College provides an education for students that contributes to their personal development as well as to the social, economic and cultural development of their community. We currently have over 800 students enrolled. We have 80 members of staff including 10 SNAs. All students and staff have iPads and we use Microsoft 365 as our main online platform for communication and teaching and learning. We have one DCG room equipped with 20 Computers and one computer room with 25 computers.

## **1.2 School Vision & Statement:**

Through eLearning, Clonturk Community College aspires to foster a 21<sup>st</sup> century “tradigital” learning environment for staff and students who think creatively, collaborate, communicate clearly and co-create knowledge through the day-to-day effective practice of digital technology. Our innovative use of iPads in the day-to-day classroom practice creates and prepares learners to become digitally responsible citizens in an ever-changing technological world. We are committed to ensure that our students & staff have the ability to:

- Access world-wide educational resources.
- Participate actively in their own learning.
- Liaise with experts in many fields to develop their professional practice as digital learners
- Communicate with support services, professional associations and colleagues.
- Engage with professional development through access to national and international developments, educational materials and good curriculum practice.

## **1.3 Brief account of the use of digital technologies in the school to date:**

- We are one-to-one iPad school. All students and staff have Microsoft 365 accounts.
- All students and staff use OneNote to upload classwork, resources, etc.
- All students and staff communicate through Outlook and through Microsoft teams.
- Students and staff use many different teaching and learning applications.
- There is currently one computer lab in the building along with a DCG room.
- Visualisers are used in music, art, technical graphics and woodwork classes.
- All rooms have a projector, Apple TV, computer and speakers.

## **2. The outcome & focus of this Digital Learning Plan**

Our intended outcomes are to:

- Foster a 'tradigital' learning environment for staff and students through the day-to-day practice of digital technology.
- Create and prepare learners to become digitally responsible citizens.

We undertook a digital learning evaluation in our school during the period May 2021. We evaluated our starting point using the following sources of evidence:

- Researched the digital learning framework and chose some highly effective practices to aim for and action.
- Surveyed staff and student usage of digital technology in the school and what can be improved.
- Discussed ways to improve the teaching and learning practices by enhancing the use of digital technologies in the classroom.

### **2.1 The dimensions and domains from the Digital Learning Framework being selected:**

#### **Teaching & Learning:**

Domain 2: Learner experiences.

Domain 3: Teachers' individual practice

Domain 4: Teachers' collective/collaborative practice

#### **Leadership & Management:**

Domain 3: Leading school development.

## 2.2 The standards and statements from the Digital Learning Framework being selected

Standard	Statement(s)
<p>Students grow as learners through respectful interactions and experiences that are challenging and supportive.</p>	<p>Digital interactions, among students and between students and teachers are respectful, challenging and suppose the well-being of all students.</p> <p>Students use digital technologies to respectfully communicate, collaborate and to co-create knowledge through active engagement in appropriate public discourse and civic participation.</p>
<p>The teacher has the requisite subject knowledge, pedagogical knowledge and classroom management skills.</p>	<p>Teachers use a range of digital technologies to design new opportunities for learning, teaching and assessment.</p> <p>Teachers model high-level teaching, knowledge and skills, using digital technologies to support student creativity, innovation and knowledge creation.</p> <p>Teachers critically reflect and experiment with a range of digital learning activities, continuously evaluate their effectiveness and revise their teaching strategies accordingly.</p>
<p>Teachers work together to devise learning opportunities for students across and beyond the curriculum.</p>	<p>Teachers engage in professional online communities to help them continuously design, evaluate and modify learning opportunities for students across and beyond curriculum.</p> <p>Teachers use digital technologies to collaborate with appropriate outside agencies and personnel to facilitate meaningful interdisciplinary learning experiences for students.</p>
<p>Build and maintain relationships with parents, with other schools, and with the wider community.</p>	<p>The school has a dynamic digital presence which is updated regularly and used by school and school community to leverage online collaboration, sharing, communication and learning.</p> <p>The school actively builds and maintains collaborative and innovative partnerships with other schools, external organisations, industry and the wider community, facilitated and sustained as appropriate using digital technologies.</p>

### 2.3. These are a summary of our strengths with regards digital learning

- One to one iPads – all staff and students have devices and access to an email address.
- Use of MS 365 accounts – teams, OneNote outlook, applications, etc.
- Student & staff confidence and willingness to embrace technology
- Trouble shooting and support from Select and CDET B IT
- Staff CPD ongoing

### 2.4 This is what we are going to focus on to improve our digital learning practice further

- Training up a team to deal with iPad issues and an ICT team of students to help class groups.
- How to overcome student iPad issues: misuses, broken, not charged, etc.
- To hold CPD through digital meets, bringing in companies, etc. To help staff with digital technologies and teaching, learning and assessment.
- How to improve the teaching and learning in Clonturk through the use of digital devices.

## 3. Our Digital Learning Plan:

On the next page we have recorded:

- The **targets** for improvement we have set
- The **actions** we will implement to achieve these
- **Who is responsible** for implementing, monitoring and reviewing our improvement plan
- How we will measure **progress** and check **outcomes** (criteria for success)

As we implement our improvement plan we will record:

- The **progress** made, and **adjustments** made, and **when**
- **Achievement of targets** (original and modified), and **when**

# Digital Learning Action Plan 2021-2025

## Teaching & Learning

### Domains (From Digital Learning Framework):

Domain 1: Learner Outcomes.

Domain 2: Learner experiences.

Domain 3: Teachers' individual practice

Domain 4: Teachers' collective/collaborative practice

### Standards (From Digital Learning Framework):

D1 S1: Students enjoy their learning, are motivated to learn and expect to achieve as learners.

D1 S2: Students demonstrate the knowledge, skills and understanding required by the post-primary curriculum

D2 S2: Students grow as learners through respectful interactions and experiences that are challenging and supportive

D3 S1: The teacher has the requisite subject knowledge, pedagogical knowledge and classroom management skills.

D3 S3: The teacher selects and uses teaching approaches appropriate to the learning objective and to students' learning needs.

D3 S4: The teacher responds to individual learning needs and differentiates teaching and learning activities as necessary.

D4 S2: Teachers work together to devise learning opportunities for students across and beyond the curriculum.

## Statements (From Digital Learning Framework):

**D1 S1:** Students use appropriate digital technologies to foster active engagement in attaining appropriate learning outcomes. Students use digital technologies to collect evidence and record progress.

**D1 S2:** Students can use a range of digital technologies to demonstrate the knowledge, skills and understanding required by the relevant syllabus, specification or course. Student's use digital technologies effectively to develop their knowledge, have attained proficiency in skills and understanding in accordance with the objectives, skills and concepts of the relevant syllabus, specification or course.

**D2 S2:** Digital interactions, among students and between students and teachers are respectful, challenging and suppose the well-being of all students. Students use digital technologies to respectfully communicate, collaborate and to co-create knowledge through active engagement in appropriate public discourse and civic participation.

**D3 S1:** Teachers use a range of digital technologies to design new opportunities for learning, teaching and assessment.

Teachers model high-level teaching, knowledge and skills, using digital technologies to support student creativity, innovation and knowledge creation.

Teachers critically reflect and experiment with a range of digital learning activities, continuously evaluate their effectiveness and revise their teaching strategies accordingly.

**D3 S3:** Teachers reflect on, and adapt their pedagogical strategies when using digital technologies to personalise and facilitate pupils' ownership of their learning.

Teachers embed digital technologies to develop, monitor and evaluate students' literacy and numeracy development on an ongoing basis.

**D3 S4:** Teachers reflect on and enhance pupils' active use of a range of digital technologies based on their individual learning needs.

**D4 S2:** Teachers engage in professional online communities to help them continuously design, evaluate and modify learning opportunities for students across and beyond curriculum.

Teachers use digital technologies to collaborate with appropriate outside agencies and personnel to facilitate meaningful interdisciplinary learning experiences for students.

**TARGETS: (What do we want to achieve?)**

- To develop the skills and attitudes necessary for lifelong learning, to develop learner outcomes and prepare them to become digitally literate citizens.
- To foster active engagement in teaching and learning by using digital technology.
- Provide support for all students based on the continuum of support.
- Bring in outside CPD to train staff on digital technologies and enhance teaching and learning.
- Link the Teaching & Learning Team with the iTeam to develop digital technology & teaching and learning in the school.
- To hold digital lunchtime meets to help staff with digital technology, introduce a new app, etc.
- Improve the teaching and learning by moving the practice from effective to highly effective practice in Clonturk CC through the use of digital technology by building a core app group.

ACTIONS (What needs to be done?)	TIMEFRAME (When is it to be done by?)	PERSONS / GROUPS RESPONSIBLE (Who is to do it?)	CRITERIA FOR SUCCESS (What are the desired outcomes?)	RESOURCES (What resources are needed?)	STATUS
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**Short Term Goals**

<p><b>CPD with Select for T&amp;L team to discuss use of digital technology in the classroom.</b></p>	<p><b>Christmas 2022</b></p>	<p>Kathy to organise with Select, organise T&amp;L team and a date. Select to do a learning analysis on team before hand.</p>	<p>Core group get the ideas and get a start on this and then roll this out to main staff group.</p> <p>Staff feel supported with new ideas and initiatives from these meet ups and feel confident when using digital technologies in the classroom.</p>	<p>Cover for T&amp;L team for the day, funding for Select, future plan to roll out to all staff.</p>	<p><b>DONE</b></p>
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<p><b>Contact outside agencies to hold CPD for staff and training on apps.</b></p>	<p><b>Small groups throughout the year.</b></p> <p>Start of school year 2023 for whole staff CPD.</p>	<p>Kathy, T&amp;L Committee along with ICT Team</p>	<p>Staff are introduced to an application, trained, feel comfortable, apply it to their lessons, try it our, return and reflect on its use.</p> <p>Continue this pattern with another application. Agencies such as apple/select offer support, workshops, etc. to staff in the classroom.</p>	<p>Time: regular meet ups &amp; time for beginning of the year CPD.</p> <p>All staff need a device.</p> <p>Budget for CPD.</p>	<p>ONGOING</p>
<p><b>Roll out Select academy &amp; enrol staff in a course.</b></p> <p><b>Staff will be given one app (Nearpod) to apply their teaching and learning, push app to student devices.</b></p> <p><b>Peer observations &amp; support</b></p>	<p>August 2023</p> <p>August-October Midterm</p> <p>After October Midterm</p>	<p>Kathy to book and put in calendar. Teaching and Learning Committee to help and support this.</p>	<p>Staff are introduced to Select Academy and a plan is made to roll out certain apps over the year to help develop teaching and learning and the use of digital technology in the classroom.</p> <p>Students are introduced to new apps to enhance their learning experiences.</p> <p>Observations and support are given to teachers by</p>	<p>Date in calendar.</p> <p>Budget for CPD.</p> <p>Time and cover for observations.</p> <p>Surveys....selfie surveys.</p>	

<p><b>Reflect in Department meetings and survey Teachers &amp; Students.</b></p> <p><b>Reflect &amp; repeat with a new app.</b></p>	<p>Before Christmas</p> <p>After Christmas</p>		<p>the teaching and learning team.</p>		
<b>Long Term Goals</b>					
<p><b>Set up lunchtime meets for staff or have times at staff meetings for digital meets and showcasing different apps or ideas.</b></p>	<p>2023/2024</p>	<p>T&amp;L Committee along with ICT Team</p>	<p>Introduce apps at the beginning of the year through outside agencies, continue the support throughout the year and development of apps. Observations and ongoing CPD to support.</p>	<p>Time: regular meet ups.</p> <p>Space for meetings.</p>	<p>ONGOING</p>
<p><b>Reduce number of apps on student devices and develop a core app bundle.</b></p>	<p>2023/2024</p>	<p>T&amp;L Committee along with ICT Team</p>	<p>Reflect on the training that was held and the</p>	<p>Devices, access to jamf and reflection on results.</p>	<p>ONGOING</p>
<p><b>Technology to aid departments, students or teachers in teaching &amp; learning</b></p>	<p>Throughout the year, after department meetings in Jan'23</p>	<p>Management along with heads of department, link with SEN coordinators to see if students/teachers need specific digital</p>	<p>All staff, students and needs supported.</p>	<p>Budget.</p> <p>Identifying needs and what tech can assist.</p>	<p>ONGOING</p>

		devices or applications, order devices, equipment, buy apps, etc.			
<b>Plan digital literacy modules in line with the digital learning plan, teaching and learning team and the acceptable usage policy.</b>	3 year plan	Teachers of the digital literacy module.	Plan digital literacy modules with all teachers who teach the module to aid teaching & learning and the use of technology in the school.  A strong digital literacy module that incorporates all aspects of digital learning and safety.	Time: regular meet ups.  Department head to meet with ICT Team to incorporate plans.  CPD.	ONGOING

#### EVALUATION PROCEDURES:

(How are we progressing? Do we need to make adjustments? Have we achieved our targets?)

#### 2021:

- Survey made and ready to send to staff to see how confident they are in ICT and what supports are needed.
- Computer rooms and ICT areas: order new computers for two new labs.
- All rooms have a working projector, Apple TV, speakers and computer.

#### 2022:

- ICT Team set up – Jenny, Shane, Tomas & Kathy. Macbook purchased for all members for dealing with ICT Issues.
- Dave from Inside computers to deal with specific room issues one a week. Excel sheet set up for students/staff to log issues.
- Select in for training with ICT team and also the T&L team to help develop teaching skills.

- Training booked for ICT coordinator and 2 members of T&L team to develop teaching and learning skills with iPads.
- Department meetings held, management fed back to Kathy that some departments need some more equipment such as apple pens for maths, bigger USB storage for project work in DCG, software updates needed on computers.

## Leadership & Management

### Domain: (From Digital Learning Framework)

Domain 3: Leading School Development

### Standard: (From Digital Learning Framework)

Build and maintain relationships with parents, with other schools, and with the wider community.

### Statements: (From Digital Learning Framework)

The school has a dynamic digital presence which is updated regularly and used by school and school community to leverage online collaboration, sharing, communication and learning.

The school actively builds and maintains collaborative and innovative partnerships with other schools, external organisations, industry and the wider community, facilitated and sustained as appropriate using digital technologies.

### Target: (What do we want to achieve?)

- Training up a team to deal with iPad issues and an ICT team of students in each year group.
- Provide CPD to ICT team & staff around the use of digital technology in Clonturk CC
- How to overcome student iPad issues: charging, misuse, broken, etc.
- Update the school website and continue to update it and social media to help improve communication with parents.
- School will ensure that policies surrounding digital technologies are up to date and parents and children are educated about online safety.

ACTIONS (What needs to be done?)	TIMEFRAME (When is it to be done by?)	PERSONS / GROUPS RESPONSIBLE (Who is to do it?)	CRITERIA FOR SUCCESS (What are the desired outcomes?)	RESOURCES (What resources are needed?)	STATUS
<b>Set up an ICT team on staff who have access to passwords, knows how to solve iPad issues.</b>	End of 2022	Kathy, Tomas, Shane, Jenny	Lead the team and set up passwords in OneNote. Show team how to sort iPad issues.  Apple IDs, Jamf, Vsware passwords	Time Macbooks Training for staff Access to platforms: apple, vsware, jamf	
<b>Set up lunchtime meets with students who have ICT issues and train some students to solve ICT issues.</b>	Ongoing	Start small, ICT team to train 2 first year students first then roll out and build up team.	Have a team of student leaders who can help with issues before students come to the ICT team with their issues.	Time Training students Ac	

<p><b>Set up charge points around the school for students who's iPads die/run out of battery.</b></p>	<p>Ongoing</p>	<p>ICT Team</p>	<p>Students have a place to go to charge their iPads if they die.</p>	<p>Area for students to come to with issues.</p> <p>Charge points, chargers and lockers for iPads.</p>	
<p><b>To update school website. Research different website designs. Launch new website and keep it updated.</b></p>	<p>December 2020 - March 2021</p>	<p>Kathy, ExSite Company, CDETB</p>	<p>To have a website that is easy to navigate &amp; visually appealing for all users.          To show our school &amp; student's achievements and news through our website.          To improve communication with Parents/Guardians &amp; the wider school community.</p>	<p>Funding</p> <p>Wordpress – Web development tool used</p> <p>Professional Development – to enable Kathy &amp; other members of staff to design and build the website effectively.</p>	<p>Completed</p>
<p><b>Update acceptable usage policy.</b></p>	<p>August 2021</p>	<p>Principal, Deputy Principal, Kathy, BOM, Staff, Parents &amp; Students</p>			<p>Completed</p>

<p><b>Hold ICT information evenings in school for Parents/Guardians</b></p> <p><b>More videos and ICT information on the website for parents and students.</b></p>	<p>Date in calendar each year</p>	<p>Kathy</p>	<p>Make videos and PowerPoints to raise more awareness of the uses of the iPad in the school and in relation to online safety.</p> <p>Parents/Guardians feel confident when using the iPad and helping students. Improving communication and helping them to help the student.</p>	<p>Meeting times with Parents/Guardians.</p> <p>Powerpoint</p> <p>Video clips on website, digital learning section on website.</p>	<p>Completed</p>

**EVALUATION PROCEDURES:**

(How are we progressing? Do we need to make adjustments? Have we achieved our targets?)

**2021:**

- School website updated and running successfully. Being updated weekly. Need to look at a more time efficient way of doing this along with social media.
- Digital literacy module up and running in the school, need to reflect.

**2022:**

- ICT Team set up – Jenny, Shane, Tomas & Kathy. Macbooks purchased for all members for dealing with ICT Issues.
- Select training provided for ICT Team to deal with iPad issues.
- Acceptable usage policy update and on the website.
- Dave from Inside computers to deal with specific room issues one a week. Excel sheet set up for students/staff to log issues.

- Need to re-evaluate how to deal with students who's iPads are dead and deal with charger points, one charging point in use on exam week for laptops but may need to put one into each area for all devices.
- IBM involved in November 2022 and helping with digital literacy modules.
- ICT information night held over zoom and recording placed on digital learning section of the website.